



BANGOR ELKS LODGE #244
108 ODLIN RD. BANGOR , MAINE 04401

Hall Rental Information

visit www.elksclubbangor.org

CONTACT : STEVE HUGHES HALL / EVENT COORDINATOR

E-mail steve@stagecoachcatering.com

work **207- 942-8911** cell **631-4211**

THE BANGOR ELKS HAS TWO HALLS FOR RENT TO THE PUBLIC FOR ALL TYPES OF EVENTS. THE SMALL HALL SEATS 150. THE LARGE HALL SEATS OVER 300. FEES CHARGED ARE \$350 FOR THE SMALL HALL AND \$500 FOR THE LARGE HALL. **ALL EVENTS MUST END BY MIDNIGHT**

LOWER WEEKDAY AND CORPORATE RATES ALSO AVAILABLE. PLEASE CONTACT US FOR PRICING. RENTAL INCLUDES TABLE AND CHAIR SET UP, AND REASONABLE CLEAN UP .YOU MAY BRING IN DECORATIONS AND RENTAL ITEMS BUT SHOULD BE REMOVED AT THE END OF YOUR FUNCTION.WE CAN PROVIDE MAGNETS (MUST BE RETURNED)TO HANG DECORATIONS FROM THE CEILING. A **CASH BAR */CREDIT CARDS ACCEPTED, CAN BE PROVIDED BY THE ELKS**(4HOURS \$50 FEE) \$75 FOR WEDDINGS UP TO 6 HRS . *BAR SERVICE NOT AVAILABLE IF SELLING TICKETS AT THE DOOR TO PUBLIC EVENTS OR FUNDRAISERS. YOU MAY HAVE A BAR IF ALL TICKETS TO EVENT ARE PRE -SOLD ONLY .

***IF ANY SAFETY , ALCOHOL LAW VIOLATIONS OR MISCONDUCT OCCURS BY ANY ONE INVOLVED WITH RENTED EVENTS , YOUR BAR SERVICE AND HALL RENTAL MAY BE TERMINATED WITHOUT REFUND.**

NO WEAPONS ,FIREWORKS OR ALCOHOL ALLOWED (BAR SERVICE ONLY)

YOU MAY PURCHASE CHAMPAGNE FROM THE ELKS

TO RESERVE A HALL A \$200.00 DEPOSIT IS REQUIRED ,
PAYABLE TO *BANGOR ELKS.*

BALANCE AND A ROOM SET UP REQUIREMENTS ONE WEEK IN ADVANCE OF EVENT CATERING IS AVAILABLE FROM STAGECOACH CATERING 50% CANCELLATION FEE 60 DAYS NOTICE

DUE TO INSURANCE REGULATIONS WEDDINGS MAY NOT BE SELF CATERED. PLEASE RESERVE CATERING SERVICES FOR YOUR FUNCTION AS SOON AS RENTAL CONTRACT IS COMPLETED.

BANGOR ELKS manager 207 -942-6977 fx 942-3081

Catering Information www.stagecoachcatering.com
207- 942-8911 or e-mail steve@stagecoachcatering.com

WE CAN SUPPLY CHINA , LINENS, WATER GOBLETs AND SILVERWARE OR DISPOSABLES. WE WILL SET UP TABLES WITH SERVICE WARE, BUS TABLES, CUT AND PASS OUT WEDDING CAKE.
COFFEE, WATER AND PUNCH SET UP

Thank you for renting a hall at the Bangor Elks. Our in House Foodservice is Stagecoach Catering. Stagecoach Catering is licensed ,Serve Safe certified , insured and experienced in all aspects of food safety and preparation. They will do their best to organize your event and provide room layout and assistance and stay in your budget too. Outside caterers / crock pot or self catering is not permitted. Smaller Events or Elks Members Events will need to be approved by management and caterer.

Signature of Renter

date